

## TENURE UNIT STANDARD ROUTING SHEET

In support of the following academic policy statements, tenure unit performance standards will be maintained and made publicly available by the Office of the Provost's Faculty Records Team. Per policy, each of these sets of standards will be reviewed every five (5) years, submitted to the Office of the Provost using this routing form for all signatures.

- APS [900417](#), Faculty Reappointment, Tenure, and Promotion of Tenured and Tenure-Track Faculty
- APS [980204](#), Performance Evaluation of Tenured Faculty (Post-Tenure Review)
- APS [820317](#), The Faculty Evaluation System of Tenured and Tenure-Track Faculty

Please note the following:

- Use a separate routing sheet for each set of tenure unit standards.
- Submit files in portable document format (PDF) only.
- Ensure the set of standards being submitted **have been approved** by the tenure unit **and** college dean.

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**Tenure Unit:** \_\_\_\_\_

**College**

## Department of Physics and Astronomy

### Faculty Evaluation System

Vj g'F gr ctvo gpv'qh'Rj { uleu'cpf 'Cwtqppo { 'tgeqi pkl gu'yj cv'c'hcewM{o go dgtau'qdrki cvkqpu'vq'yj g" university fall within three broad categories: teaching, research, and service. A faculty evaluation review should show evidence that the faculty member is contributing in each of these areas, although a satisfactory performance may vary widely in extent and division of effort from one

FES form for FACULTY MEMBER

Review Period: 1 January 20XX . 31 December 20XX

**CHAIR'S EVALUATION OF FACULTY TEACHING EFFECTIVENESS**  
**FES Form 1**

This list is not comprehensive. It is only a list of recommendations and is meant to serve as a guide to the faculty and chair. Faculty are encouraged to provide evidence of any of the following items that they feel the department chair may not be fully aware of.

- I. Classroom and laboratory instruction**
- II. Development of new courses, laboratories, and teaching methods**
- III. Publication of and/or development of electronic instructional materials**
- IV. Supervision of undergraduate and graduate students**
- V. Teaching professionalism:**
  - A. Holds office hours as scheduled and conferen

FES form for FACULTY MEMBER

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**STUDENTS' EVALUATION OF CLASSROOM TEACHING EFFECTIVENESS**  
**FES Form 2**

Student responses on the instrument selected by SHSU for students to evaluate teaching effectiveness shall be used for administrative decisions (e.g., tenure, promotion, and merit pay) score.

FES form for FACULTY MEMBER

Review Period: 1 January 20XX . 31 December 20XX

**REPORT ON SCHOLARLY AND ARTISTIC ENDEAVOR**  
**FES Form 3**

**I. Publications**

A. Books (Scholarly or Textbooks)

B. Other Documents

**II. Research and/or Grant Activities**

A. Funded research

B. Proposals

C. Collaborative Proposals (Not a Principal Investigator)

D. Presentations of Scholarly Work at Professional Meetings and Learned Societies

E. Presentations at national meetings

F. Presentations at regional meetings

G. Presentations at local venues

**III. Other Scholarly Endeavors**

